

Instructions

- Print the pdf file making sure to select "print on both sides" and "flip on long edge" (I *think* that's the right option. I would do a test run and make sure that's the right setting before printing bulk)
- Cut each page horizontally across the middle
- Stack them in order (page numbers are at the bottom of each page)
- Fold the stack vertically down the center of the pages to make a booklet
- Unfold and staple in the middle at the top and bottom of the fold if desired (it holds a lot better if you staple it)